

FRIENDS OF THE LIBRARIES, KONA BOARD MEETING MINUTES – January 11, 2011

The meeting was called to order at 9:05 a.m. by President Pamela Wang. In attendance were Barbara Isley, Marilyn Koschella, Joyce Kimball, Alice Goo, Shirley David, and librarians Irene Horvath and Kipapa Kahelahela. Absent: Ken Guerra and Barbara Sosna. Guest: Barbara Hussey.

MINUTES: The December 21 meeting minutes were read by Shirley David. **MSA** with name corrections.

TREASURER'S REPORT: The 2010 and December income and expense statements were emailed to members. F.O.L.K. net worth as of December 31 is \$47,146.07. The large increase in balance is due to a very large anonymous donation. The January book sale brought in \$1,866. **MSA**

PROGRAMS: Upcoming programs at the Kailua Kona Library:

January 25 – Ken Love – Exotic Fruits

February 12– Sakura Ensemble

March 15 – Celtic Connection

April – National Library Week, the library has funding from the State Library for a program

Upcoming program at Kealahou Library

January 26 – Sand painting

Members are encouraged to find potential programs. Staff had suggested ethic programs coordinated with a display. Standard honorarium is \$50. Forward contact information to Pamela if the member doesn't feel she can make the contact. Joyce will put a notice on the bulletin board soliciting potential programs.

BOOK CLUB: There were 21 members at the December book club meeting. Shirley said several people attended because they saw the newspaper ad. Pamela read a thank you note from Fr. Konelio Faletoi for the canned goods collected at the meeting and contributed to the St. Michael the Archangel food pantry.

ANNUAL MEETING: Pamela asked board members to be at the library at 9:30 am to help set up the lanai for the meeting so that it can begin on time and the bookclub can begin their meeting on time after the annual meeting. Barbara Sosna requested help with the refreshments by email. Shirley will present the BBB report. Barbara Isley will explain the Friendly Bus program during the treasurer's report.

PUBLICITY: Joyce showed the board a 2011 Book club booklist she will be posting on the bulletin board. Kona Business Center printed 70 ORCHID booklets for \$55. Next year we need to remember to layout the pages in multiples of 4 pages. This year there were two blank pages because she was thinking in multiples of 2.

BOOKS ARE BUILDING BLOCKS: Nancy Tashima from the Onizuka Space Center started off the BBB January 4 program. Her presentation was a big hit with all ages. The readers read for ½ hour and then the children and adults had an opportunity to choose free books before they went to the lanai for food and the drawings. This was the first program that Shirley coordinated.

She said she had complaints readers of two groups in the children's room were distracting and also that the reader at the reference area table voice carried enough to be distracting to reference and circulation desk workers. A table was set up on the lanai for the teens. The teen reader liked the area but will bring a reading light next time to use if it gets too dark before the lanai lights turn on. Shirley will ask the reader in the reference area to try reading with her back to circulation area. The reader for the 8-10 year olds called just before the program because she had been in a car accident. Jeannie our assigned backup reader filled in. Pizza Hut did not deliver the pizza claiming they did not have an order. The order is a standing order. Barbara Isley immediately canceled the agreement with Pizza Hut. She will be calling in the orders each time to Dominos.

The ad was in the West Hawaii Today on Wednesday before the program in the regular section instead of in the school section. Shirley will ask the registration volunteers to ask people as they check in if they saw the ad in West Hawaii Today. Pamela asked that the readers be told to read up to 6 pm. There is plenty of time to eat after the children choose books. There are plenty donated books for the book exchange. Shirley will tell the registration volunteers to let the children take as many books as they would like.

Shirley is out of gift cards for the drawing except for those from Kona Stories Bookstore. She will use some of the 2010 summer reading program t-shirts as prizes. Pamela will ask some of the foreign exchange students to help set up in February. Shirley will coordinate the February and March programs. She will remind Pamela and Ken at the February board meeting that one of them will need to coordinate April and May.

Dorothy Misner from Head Start asked if BBB volunteers would read to the head start children. Pamela will forward Dorothy's email to Deb Dolsberry.

WAYS AND MEANS: There were a sufficient number of volunteers for the January book sale. The September 2011 book sale will be September 10 and October 2011 sale will be October 15. There was a complaint about the tightness of the lanai area. Pamela will ask Ken to determine if the cashier's table could be moved to the front near the library front door or if a second cashier's table could be placed by the back exit of the lanai.

MEMBERSHIP: Current membership is 209. The current roster was emailed to all board members. Alice mentioned she found the HGEA website and as an individual wrote to them asking how we can help with the situation with Kealakekua staffing. Her response was similar to the response given F.O.L.K. by the State Librarian.

LIBRARIAN REQUESTS:

KIPAPA: Purchase a wooden book shelf for new books not to exceed \$150. **MSA**

Purchase book processing stamps not to exceed \$50. **MSA**

Purchase small one sided book cart and five baskets not to exceed \$650. Baskets may not be necessary if Marilyn is successful with basket donation requests to local stores. **MSA**

Irene offered Kipapa an unused file cabinet that has a punch out for a lock. Kipapa will check with a locksmith for the cost of supplying a lock for the existing file cabinet.

IRENE: Purchase supplies and incentives for the summer reading program for children and teens not to exceed \$750. **MSA**

Irene is looking into a new book security system. The cost will be \$15,000 to \$25,000. There is the possibility of a matching grant for the State Friends of the Libraries.

F.O.L.K. will not purchase summer reading t-shirts this year. Barbara Isley and Joyce will check the cost of purchasing rubber bracelets with a saying such as "I love my library" or something similar to the summer reading theme. Shopupstartpromotions.com sells summer reading supplies.

NEW BUSINESS:

Barbara Hussey agreed to have her name proposed as Vice President of Programs on the annual meeting slate.

NEXT MEETINGS:

Annual meeting – Tuesday, January 25, 2011 at 10 am with bookclub meeting to follow
February board meeting – Tuesday, February 15, 2011

The meeting was adjourned at 11:10 a.m.

Prepared by Shirley David, Secretary